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PEEBLES COMMON GOOD FUND SUB-COMMITTEE THURSDAY, 27 AUGUST, 2015

A MEETING of the PEEBLES COMMON GOOD FUND SUB-COMMITTEE will be held in the COUNCIL CHAMBER, COUNCIL HEADQUARTERS, NEWTOWN ST BOSWELLS on THURSDAY, 27 AUGUST, 2015 at 2.00 PM OR AT THE CONCLUSION OF COUNCIL WHICHEVER IS THE LATER.

J. J. WILKINSON,
Clerk to the Council,

20 August 2015

BUSINESS		
1.	Apologies for Absence.	
2.	Order of Business.	
3.	Declarations of Interest	
4.	Minute (Pages 1 - 4) Minute of Peebles Common Good Fund Sub-Committee of 25 June 2015 for noting. (Copy attached.)	
5.	Applications for Financial Assistance Consider the following applications. (Copies attached.)	
	(a) Peebles Arts Festival	(Pages 5 - 24)
	(b) Peebles Hendaye Twinning Association	(Pages 25 - 28)
6.	Any Other Items Previously Circulated.	
7.	Any Other Items Which The Chairman Decides Are Urgent.	

NOTES

1. Timings given above are only indicative and not intended to inhibit Members' discussions.
2. Members are reminded that, if they have a pecuniary or non-pecuniary interest in any item of business coming before the meeting, that interest should be declared prior to commencement of discussion on that item. Such declaration will be recorded in the Minute of the meeting.

Membership of Committee:- Councillors W. Archibald (Chairman), G. Logan (Vice-Chairman), S. Bell, C. Bhatia, K. Cockburn and G. H. T. Garvie

Please direct any enquiries to Kathleen Mason Tel 01835 826772 Email: kmason@scotborders.gov.uk

SCOTTISH BORDERS COUNCIL
PEEBLES COMMON GOOD FUND SUB-COMMITTEE

MINUTE of MEETING of the PEEBLES
COMMON GOOD FUND SUB-COMMITTEE
held in Committee Room 1, Council
Headquarters, Newtown St Boswells on 25
June 2015 at 2.00 p.m.

Present:- Councillors W. Archibald (Chairman), S. Bell, G. Garvie, G. Logan.
Community Councillor L Hayworth.
Apologies:- Councillors C. Bhatia, K. Cockburn.
In Attendance:- Solicitor (G. Nelson), Estates Manager (N. Hastie), Democratic
Services Officer (K. Mason).

Members of the Public:- 0.

MINUTE

1. The Minute of Meeting of Peebles Common Good Fund Sub-Committee of 27 May 2015 had been circulated.

**DECISION
NOTED.**

SPECIAL MEETING

2. Members were advised that two applications for financial assistance had been received from Peebles Arts Festival and Peebles – Hendaye Twinning Association. As the next meeting of the Sub-Committee was scheduled to be held on 2 September 2015 Members agreed that the Democratic Services Officer arrange for a special meeting to be held within the next two/three weeks to consider the applications.

DECISION

AGREED that the Democratic Services Officer arrange a special meeting of the Sub-Committee to be held in the next 2/3 weeks to consider the applications.

APPLICATIONS FOR FINANCIAL ASSISTANCE

3. (a) Tweeddale Rovers AFC
With reference to paragraph 3(a) of the Minute of 27 May 2015, there had been been re-circulated copies of an application for financial assistance from Tweeddale Rovers AFC for £8,000 towards renewing the roof of their pavilion which was leaking badly causing some internal damage. In response to a query raised by Community Councillor Hayworth about the accuracy of the minute in relation to the ownership of the pavilion and whether it should be placed in the general council assets or in the Peebles Common Good assets, the Estates Officer advised that a draft 1995 lease between Tweeddale District Council and Tweeddale Rovers AFC had the pavilion as being a Council owned building and included in the lease to the AFC, however the lease was never concluded. In June 2003 the previous Estates Manager wrote to the AFC with the view that the pavilion was Council owned. However when the heads of terms for a lease were sent to the AFC in August 2003, it was for the site only and the building was to be fully maintained by the AFC. Tweeddale Rovers accepted the terms and the lease was concluded. The date of entry was September 2004 but the lease was not signed until November 2007. The application for financial assistance advised that the pavilion was built by the AFC but handed over to the Town Council sometime in the early 1960's at a small

ceremony at Council Chambers prior to the monthly council meeting. This was sometime in the early 1960s.

VOTE

Councillor Garvie, seconded by Councillor Bell, moved that Tweeddale Rovers AFC be granted the sum of £8,000.

Councillor Logan, seconded by Councillor Archibald, moved as an amendment that Tweeddale Rovers AFC be granted the sum of £6,000.

On a show of hands Members voted as follows:

Motion - 2 Votes
Amendment - 2 Votes

Councillor Archibald, as Chairman exercised his powers and voted for the Amendment.

At the request of Members, the Estates Manager would liaise with Tweeddale Rovers AFC about the poor external condition of the building.

DECISION AGREED

- (a) to grant the sum of £6,000 to Tweeddale Rovers AFC towards renewing the roof of their pavilion which was leaking badly causing some internal damage;**
- (b) that the Estates Department and Legal Department clarify the ownership of the building and make the Club and the Common Good Fund aware of their findings; and**
- (c) that the Estates Manager would liaise with Tweeddale Rovers AFC about the poor external condition of the building.**

DECLARATION OF INTEREST

Councillor Garvie declared an interest in the following item of business in terms of Section 5 of the Councillors Code of Conduct and left the Chamber during the discussion.

(b) Nomad Beat

With reference to paragraph 3(e) of the Minute of 27 May 2015, there had been circulated copies of an application for financial assistance in the sum of £4,500 from Nomad Beat towards supporting the recording of "Airs and Gracenotes" part of the musical legacy of Alison Cameron who had recently received the posthumous award of the Tweeddale Citizen of the Year 2014. The Democratic Services Officer advised that Nomad Beat had received financial assistance in the sum of £9,000 from the Peebles Common Good Fund for the following (a) £4,000 - April 2010 – towards purchasing instruments; and (b) £5,000 - November 2011 – to assist with increased running costs until Nomad Beat could become self-sustaining. Mr Pye on behalf of Nomad Beat had advised that because of the enforced changes in the management of Nomad Beat the questions on the application form about previous funding from the Common Good Fund had not been easily answered. Members discussed the application noting that the cost of recording and producing the first 1,000 copies of the CD (£4.50 per CD), which would then be sold at £6.00 each, would raise an amount of £2,490.00. Members agreed that the application be refused but the Sub-Committee might consider giving a loan to Nomad Beat.

DECISION

AGREED that the application be refused and Nomad Beat be advised that the Sub-Committee might consider giving a loan to Nomad Beat

The meeting concluded at 2.30 p.m.

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**PEEBLES COMMON GOOD FUND
APPLICATION FOR FINANCIAL ASSISTANCE**

<p><u>Applicant Details</u> Name and Address of Applicant/Organisation:</p> <p>Telephone No:</p>	<p>Peebles Arts Festival c/o The Bridge The Volunteer Resource Centre School Brae High Street Peebles EH45 8AL</p> <p>07774113481 Noel Dashwood-Brady (Chair)</p>
<p>Address to which payment should be made:</p>	<p>As above</p>
<p><u>Activities</u> Please supply a brief description of the activities of your organisation and the benefits it brings to the local community:</p>	<p>The Peebles Arts Festival promotes and encourages participation in the arts by organising a festival in the town each year towards the end of August. The Festival covers a wide range of art forms: theatre, poetry, music, dance, literature, photography, crafts, and visual arts. Last year's Festival included a visit by four artists from Peebles twin town Hendaye in southern France. This brought an international flavour to the programme, with French music, art, photography and artistic hair styling adding new elements to the programme. This year we will be hosting a music group from Hendaye on the bases of last year success.</p> <p>This year we are shortening the Festival to a long weekend (28th to 31st August). This not only makes the Festival more manageable for the volunteer committee, but also concentrates the programme so that each day has many varied events for participants to choose from. With a ten day festival, we have found some difficulty in maintaining the festival feel through the working week, and so we are experimenting with a shorter, more punchy, festival this year.</p> <p>The Festival benefits the community in a number of ways. Primarily the aim of the festival is to encourage involvement in Arts in its widest sense, whether this be by taking part directly or through audience attendance. We place particular emphasis in engaging with children</p>

	and young people with specific events aimed at this age group. However a secondary benefit to the town is through encouraging visitors and locals to go out and spend in the town, thereby boosting the local economy.
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<p><u>Assistance Requested</u> Please indicate the sum requested and the purpose for which it will be used:</p>	<p>£2500</p> <p>Last year the Common Good fund kindly assisted by contributing towards the costs of our paper programme production. In our drive to make the festival self-supporting, we have revised the need for such a major paper programme and will be trialling an A3 programme flier this year, which should substantially reduce these costs. Together with this, we need to increase our on-line and social media promotion of the Festival. This will also contribute to our objective of engaging with a younger audience. Unfortunately however, due to ill health, our Committee is currently short on these skills. We have discussed the option of putting this element out to contract this year, and have identified a suitable contractor. The contractor would:</p> <ul style="list-style-type: none"> • Put together a tailored media database (print, broadcast & electronic) to include relevant blogs; • Provide background information on PAF to the above media; • Build and maintain social networking/bookmarking pages (initially Facebook and Twitter) • Compile a series of releases to generate coverage of specific activities/events/offers (drip feed information to targeted media on a regular basis throughout the year) • Substantially increase PAF's presence on the internet by: <ul style="list-style-type: none"> ➤ ensuring that information on PAF is on all relevant listings websites ➤ asking relevant art/ tourist organisations/visitor attractions to include links to PAF on own websites/social media where possible • Generate ideas for and sell-in a series of features to the targeted local, regional, national and international media • Display Festival related promotional signage/banners on all key Festival venues <p>We estimate that a total of three weeks work would be involved, costing about £3000. We are therefore asking the Common Good Fund if they could contribute £2500 towards this costs.</p>
<p>When will the donation be required:</p>	<p>July 2015</p>

<p>If this is a one-off project then please give the following details –</p> <p>Date (s):</p> <p>Estimated total cost:</p> <p>Funds already raised by applicant's own efforts:</p> <p>Funds raised or expected to be raised from other sources (please state sources):</p>	<p>Annual event</p> <p>Friday 28th to Sunday 31st August 2015</p> <p>£8000 (excludes costs of events which should be covered through ticket sales)</p> <p>We are approaching the local business community for sponsorship and advertising.</p> <p>Application to be made jointly with Peebles Twinning Committee to Awards for All re funding for participation of Hendaye music group.</p>
<p><u>Other information</u></p> <p>If you have other information which you feel is relevant to this application please provide details including details of any previous assistance given:</p>	<p>You have provided us with financial assistance in the past.</p> <p>You provided a sum of £2000 for the 2014 Festival, which paid towards the production and distribution of our paper programme. As explained above, we are experimenting this year with reducing this and moving to increase our on-line and social media presence.</p>
<p><u>Declaration</u></p> <p>I hereby make application for assistance as set out above and certify that the information I have provided is accurate</p> <p>Signed: Janet Dutch</p> <p>Position Held: Treasurer</p> <p>Date: 27/05/2015</p>	
<p>Note: All applications from organisations MUST be accompanied by a copy of the latest audited accounts</p>	
<p>This completed form, accounts and any supporting details should be submitted to the Legal and Licensing Services Manager, Scottish Borders Council, Council Headquarters, Newtown St Boswells, TD6 0SA for all funds. Telephone 01835 825002</p>	

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PEEBLES ARTS FESTIVAL

ACCOUNTS

31 OCTOBER 2014

Charity Number SC028358

ANNE CANDLISH FCPA

Accountant
41 EASTGATE
PEEBLES.
EH45 8AD
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PEEBLES ARTS FESTIVAL

ACCOUNTS

YEAR ENDED 31 OCTOBER 2014

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PEEBLES ARTS FESTIVAL

MEMBERS OF THE BOARD AND PROFESSIONAL ADVISERS

Registered charity name	Peebles Arts Festival
Charity number	SC028358
Principal office	Janet Dutch Low Falla Eshiels Peebles EH45 8NA
Trustees	P Norris D Roberts S Akers I Cowe J Dutch H Jefferson C Bottcher S Grieve J Kennedy I Campbell P Taylor A Kirik R Tatler J Noble E Dickson N Dashwood-Brady
Independent examiner	Anne Candlish FCPA Accountant, 41 Eastgate, Peebles. EH45 8AD

PEEBLES ARTS FESTIVAL
TRUSTEES' ANNUAL REPORT
YEAR ENDED 31 OCTOBER 2014

The trustees present their report and the unaudited accounts of the charity for the year ended 31 October 2014.

REFERENCE AND ADMINISTRATIVE DETAILS

Reference and administrative details are shown in the schedule of members of the board and professional advisers on page 1 of the accounts.

THE TRUSTEES

The trustees who served the charity during the period were as follows:

P Norris
D Roberts
S Akers
I Cowe
J Dutch
H Jefferson
C Bottcher
S Grieve
J Kennedy
I Campbell
P Taylor
A Kirik
R Tatler
J Noble
E Dickson
N Dashwood-Brady

J Kennedy was appointed as a trustee on 1 November 2013.
I Campbell was appointed as a trustee on 1 November 2013.
P Taylor was appointed as a trustee on 1 November 2013.
A Kirik was appointed as a trustee on 1 February 2014.
R Tatler was appointed as a trustee on 1 May 2014.
J Noble was appointed as a trustee on 1 April 2014.
E Dickson was appointed as a trustee on 1 April 2014.
N Dashwood-Brady was appointed as a trustee on 1 March 2014.
C Sawers was appointed as a trustee on 1 November 2014.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity. Recruitment and appointment of new trustees

All of the Arts Festival's trustees are appointed or reappointed by the trustees at the Annual General meeting which is held within four months after the financial year end.

Risk Management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

PEEBLES ARTS FESTIVAL

TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 31 OCTOBER 2014

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Charitable purpose, as recorded in the constitution, is to advance the education of the public in the arts and crafts in Peebles and the Scottish Borders and in particular, to encourage the development of the whole range of artistic activity including drama, dance, music, opera, ballet, visual art, exhibitions, crafts, films and literature.

Activities and Achievements

In the year a wide range of events were provided, as outlined in the constitution. A copy of the programme is available on request through the contact address.

ACHIEVEMENTS AND PERFORMANCE

Internal and external factors

The charity is continuously reliant on amounts received from its patrons and supporters and also the support from the public attending performances.

FINANCIAL REVIEW

Reserves policy

A surplus for the year of £1,497 (2013 £5,475) has increased the reserves to £9,251(2013 £7,754) .

The aim of the trustees is to increase the level of funds to around £10,000 over the next few years and to maintain this level in the future. Steps have been made to change the format of the festival and alternative areas of funding are being sought. These steps will enable us to operate the arts festival in the coming year.

ON BEHALF OF THE BOARD

J Dutch - Trustee

30th April 2015

PEEBLES ARTS FESTIVAL

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF PEEBLES ARTS FESTIVAL (continued)

YEAR ENDED 31 OCTOBER 2014

I report on the accounts of the charity for the year ended 31 October 2014 which are set out on pages 6 to 10.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 (the 2005 Act) and the Charities Accounts (Scotland) Regulations 2006 (as amended) (the 2006 Accounts Regulations). The charity's trustees consider that the audit requirements of Regulation 10(1)(a) to (c) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1)(c) of the 2005 Act and to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination is carried out in accordance with the Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

INDEPENDENT EXAMINER'S QUALIFIED OPINION

I report on the accounts for the year ended 31st October 2014 as set out on pages 4 to 8.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustees Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) regulations 2006. The charity's trustees consider that the audit requirement of Regulation 10(1)(a)to (c)of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under Section 44(1) of the Act and to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with Regulation 11 of the Charities Accounts (Scotland)Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

PEEBLES ARTS FESTIVAL

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
PEEBLES ARTS FESTIVAL (continued)**

YEAR ENDED 31 OCTOBER 2014

Independent examiner's statement

In connection with my examinations, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements

- to keep accounting records in accordance with Section 44(1)(a) of the Act and Regulation 4 of the 2006 Accounts Regulations; and

- to prepare accounts which accord with the accounting records and to comply with Regulation 8 of the 2006 Accounts Regulations.

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Anne Candlish FCPA
Accountant,
41 Eastgate,
Peebles.
EH45 8AD

Independent examiner

PEEBLES ARTS FESTIVAL
STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 OCTOBER 2014

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2014 £	Total Funds 2013 £
<u>INCOMING RESOURCES</u>					
Incoming resources from generating funds:					
Voluntary income	2	1,946	–	1,946	686
Activities for generating funds	3	293	–	293	2,643
Incoming resources from charitable activities	4	7,992	5,300	13,292	20,956
<u>TOTAL INCOMING RESOURCES</u>		<u>10,231</u>	<u>5,300</u>	<u>15,531</u>	<u>24,285</u>
<u>RESOURCES EXPENDED</u>					
Charitable activities	5/6	(7,508)	(5,300)	(12,808)	(14,953)
Governance costs	7	(1,226)	–	(1,226)	(3,857)
<u>TOTAL RESOURCES EXPENDED</u>		<u>(8,734)</u>	<u>(5,300)</u>	<u>(14,034)</u>	<u>(18,810)</u>
<u>NET INCOMING RESOURCES FOR THE YEAR</u>		<u>1,497</u>	<u>–</u>	<u>1,497</u>	<u>5,475</u>
<u>RECONCILIATION OF FUNDS</u>					
Total funds brought forward		7,754	–	7,754	2,279
<u>TOTAL FUNDS CARRIED FORWARD</u>		<u>9,251</u>	<u>–</u>	<u>9,251</u>	<u>7,754</u>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 9 to 10 form part of these accounts.

PEEBLES ARTS FESTIVAL
INCOME AND EXPENDITURE ACCOUNT
YEAR ENDED 31 OCTOBER 2014

	Note	2014 £	£	2013 £
<u>INCOME</u>			15,531	24,285
<u>TOTAL EXPENDITURE</u>			(14,034)	(18,690)
<u>OPERATING SURPLUS</u>			1,497	5,595
<u>SURPLUS FOR THE YEAR</u>			<u>1,497</u>	<u>5,595</u>

The Income and Expenditure Account includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 9 to 10 form part of these accounts.

PEEBLES ARTS FESTIVAL

BALANCE SHEET

31 OCTOBER 2014

	Note	2014 £	£	2013 £
<u>CURRENT ASSETS</u>				
Debtors	8	1,214		2,812
Cash at bank and in hand		8,979		6,279
		<u>10,193</u>		<u>9,091</u>
<u>CREDITORS: Amounts falling due within one year</u>				
	9	<u>(941)</u>		<u>(1,337)</u>
<u>NET CURRENT ASSETS</u>			9,252	7,754
<u>TOTAL ASSETS LESS CURRENT LIABILITIES</u>			<u>9,252</u>	<u>7,754</u>
<u>NET ASSETS</u>			<u>9,252</u>	<u>7,754</u>
<u>FUNDS</u>				
Unrestricted income funds	10		9,252	7,754
<u>TOTAL FUNDS</u>			<u>9,252</u>	<u>7,754</u>

These accounts were approved by the members of the committee and authorised for issue on the 30th April 2015 and are signed on their behalf by:

J Dutch
Trustee

The notes on pages 9 to 10 form part of these accounts.

PEEBLES ARTS FESTIVAL

NOTES TO THE ACCOUNTS

YEAR ENDED 31 OCTOBER 2014

1. ACCOUNTING POLICIES

Basis of accounting

The accounts have been prepared under the historical cost convention and in accordance with applicable United Kingdom accounting standards and the requirements of the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in March 2005 (SORP 2005).

Fixed assets

All fixed assets are initially recorded at cost.

2. VOLUNTARY INCOME

	Unrestricted Funds £	Total Funds 2014 £	Total Funds 2013 £
Donations			
Voluntary Donations	396	396	686
Raffle	1,550	1,550	–
	<u>1,946</u>	<u>1,946</u>	<u>686</u>

3. INCOMING RESOURCES FROM ACTIVITIES FOR GENERATING FUNDS

	Unrestricted Funds £	Total Funds 2014 £	Total Funds 2013 £
Craft fair	293	293	2,643

4. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2014 £	Total Funds 2013 £
Patrons and supporters	4,195	–	4,195	3,645
Performances	3,797	–	3,797	7,292
Administration fees	–	–	–	260
Grants	–	5,300	5,300	9,759
	<u>7,992</u>	<u>5,300</u>	<u>13,292</u>	<u>20,956</u>

5. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE

	Unrestricted Funds £	Restricted Funds £	Total Funds 2014 £	Total Funds 2013 £
Charitable activities	7,508	5,300	12,808	14,953

PEEBLES ARTS FESTIVAL

NOTES TO THE ACCOUNTS

YEAR ENDED 31 OCTOBER 2014

6. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Activities undertaken directly	Total Funds 2014	Total Funds 2013
	£	£	£
Charitable activities	<u>12,808</u>	<u>12,808</u>	<u>14,953</u>

7. GOVERNANCE COSTS

	Unrestricted Funds	Total Funds 2014	Total Funds 2013
	£	£	£
Premises costs	64	64	498
Accountancy fees	240	240	540
Consultancy	–	–	2,699
Performing rights	859	859	120
Costs of trustees' meetings	63	63	–
	<u>1,226</u>	<u>1,226</u>	<u>3,857</u>

8. DEBTORS

	2014	2013
	£	£
Trade debtors	<u>1,214</u>	<u>2,812</u>

9. CREDITORS: Amounts falling due within one year

	2014	2013
	£	£
Trade creditors	821	466
Accruals	120	871
	<u>941</u>	<u>1,337</u>

10. UNRESTRICTED INCOME FUNDS

	Balance at 1 November 2013	Incoming resources	Balance at 31 October 2014
	£	£	£
General Funds	3	1,498	9,252
	<u>7,754</u>	<u>1,498</u>	<u>9,252</u>

PEEBLES ARTS FESTIVAL
MANAGEMENT INFORMATION
YEAR ENDED 31 OCTOBER 2014

**The following pages do not form part of the statutory accounts
which are the subject of the independent examiner's report on pages 4 to 5.**

PEEBLES ARTS FESTIVAL
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 OCTOBER 2014

	2014	2013
	£	£
<u>INCOMING RESOURCES</u>		
<u>VOLUNTARY INCOME</u>		
Voluntary Donations	396	686
Raffle	1,550	–
	<u>1,946</u>	<u>686</u>
<u>ACTIVITIES FOR GENERATING FUNDS</u>		
Craft fair	293	2,643
<u>INCOMING RESOURCES FROM CHARITABLE ACTIVITIES</u>		
Patrons and supporters	4,195	3,645
Performances	3,797	7,292
Administration fees	–	260
Grants	5,300	9,759
	<u>13,292</u>	<u>20,956</u>
<u>TOTAL INCOMING RESOURCES</u>	<u>15,531</u>	<u>24,285</u>
<u>RESOURCES EXPENDED</u>		
<u>CHARITABLE ACTIVITIES</u>		
Establishment – Event costs	5,334	6,386
Establishment - Insurance	175	175
Establishment - Hire of halls etc.	911	651
Website costs	828	2,112
Office expenses – Programmes, marketing and Advertising	5,543	5,601
Office expenses – Stationery and postage	17	28
	<u>12,808</u>	<u>14,953</u>
<u>GOVERNANCE COSTS</u>		
Sundries	63	498
Accountancy fees	240	540
Consultancy	–	2,699
Performing rights	859	120
Costs of trustees' meetings	63	–
	<u>1,225</u>	<u>3,857</u>
<u>TOTAL RESOURCES EXPENDED</u>	<u>14,033</u>	<u>18,810</u>
<u>NET INCOMING RESOURCES FOR THE YEAR</u>	<u>1,498</u>	<u>5,475</u>



**PEEBLES COMMON GOOD FUND
APPLICATION FOR FINANCIAL ASSISTANCE**

<p><u>Applicant Details</u> Name and Address of Applicant/Organisation:</p> <p>Telephone No:</p>	<p>Andrew Grieve Chair Peebles – Hendaye Twinning Association 35 Edderston Road Peebles EH45 9DT</p> <p>01721 724490</p>
<p>Address to which payment should be made:</p>	<p>As above</p>
<p><u>Activities</u> Please supply a brief description of the activities of your organisation and the benefits it brings to the local community:</p>	<p>The Peebles - Hendaye Twinning Association (PHTA) was established in 1998 and has been promoting links with Hendaye for over 16 years. The Association has as one of its prime aims, to promote friendship between the communities of Peebles and Hendaye, to encourage exchanges and educational, cultural, instructional and recreational visits between all age groups. Peebles Art Festival Cte (PAF) have invited a Basque dance group (Mutxiko) to perform at the festival at the end of August and this promises to be one of the major attractions. The Peebles Art Festival is a key event attracting local visitors as well those from further afield and enhancing the culture and vibrancy of the local community. This will in turn have an impact on local businesses who will benefit from the increased footfall. The PHTA have undertaken to secure accommodation and to organise the itinerary for Mutxiko whilst they are in Scotland.</p>

SCOTTISH BORDERS COUNCIL

24 JUN 2015

LICENSING UNIT

<p><u>Assistance Requested</u> Please indicate the sum requested and the purpose for which it will be used:</p>	<p>£2,360 (see below for breakdown)</p> <p>One of our key objectives and constitutional aims is assist in the administration of any functions/hospitality and in order to facilitate Mutxiko who comprise 32 members, we need funds to:</p> <ul style="list-style-type: none"> * help transport the dance troupe to and from the airport, (<i>£880 for the bus hire to and from Glasgow airport</i>); * informal welcome buffet for Mutxiko and their hosts to be hosted at a local venue (<i>approximate cost £180 including hire of hall</i>) * host a ceilidh at the Burgh Hall (<i>approximate cost £600 including band hire and hire of hall</i>) * farewell for Mutxiko members plus hosts (<i>approximate cost £600 after their performance</i>) * Assistance to pay for a commemorative gift for Mutxiko (<i>approximate cost £100</i>) <p>The PHTA were unable to make an application for funds to Awards for All due to the fact that at the time when the submission was due, we did not have sufficient information/detailed breakdown from the Hendaye Twinning Association.</p>
<p>When will the donation be required:</p>	<p>August 2015</p>
<p>If this is a one-off project then please give the following details –</p> <p>Date (s):</p> <p>Estimated total cost:</p> <p>Funds already raised by applicant's own efforts:</p> <p>Funds raised or expected to be raised from other sources (please state sources):</p>	<p>One-off</p> <p>Thursday 27th August to Monday 31 August 2015</p> <p>£2,360</p> <p>We have already run two coffee and cake stalls as part of the Peebles Book Fair (adults as well as children's) in March/April 2015 to raise funds. In addition, we are holding a crepe and coffee sale at a local charity event (Walkerburn, June 29th).</p> <p>To date, from the two coffee mornings carried so far, we have raised £247.03 profit and we expect to raise a further sum from the crepe and coffee sale at Walkerburn.</p>

<p><u>Other information</u> If you have other information which you feel is relevant to this application please provide details including details of any previous assistance given:</p>	<p>You have provided us with financial assistance in the past.</p> <p>As you will see from our application, we are a small committee entirely reliant on volunteers and with limited access to funds. We are keen, however, to enhance the cultural life of Peebles, forge closer links with the local community, extend our hospitality to the Hendaye Twinning Committee and to reciprocate their generous support in hosting recent visits to Hendaye. Mutxiko have paid for all their own air fares in order to perform at the Peebles Arts Festival. They were last here in 2005 and see this as a great opportunity to renew old acquaintances and forge new ones. They will also take part in the Busking Competition and a tribute evening/jam session at The Tontine Hotel in memory of the late Alison Cameron. We hope to arrange a visit to Niedpath Castle or Traquair House.</p>
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<p><u>Declaration</u> I hereby make application for assistance as set out above and certify that the information I have provided is accurate</p> <p>Signed:</p> <p>Position Held: Chair</p> <p>Date: 22nd June 2015</p>

Note: All applications from organisations MUST be accompanied by a copy of the latest audited accounts

This completed form, accounts and any supporting details should be submitted to the Legal and Licensing Services Manager, Scottish Borders Council, Council Headquarters, Newtown St Boswells, TD6 0SA for all funds. Telephone 01835 825002

PEEBLES-HENDAYE TWINNING ASSOCIATION
INCOME AND EXPENDITURE ACCOUNT
PERIOD FROM 1ST APRIL 2014 TO 31ST MARCH 2015

INCOME		
Membership income¹		22.00
Takings from refreshment/crepe stalls²		
French Connection		143.20
Children's Book Fair		68.50
Main Book Fair		109.38
Bank interest		0.11
	TOTAL	343.19
EXPENDITURE		
Web-site expenses		102.86
Bridge membership		10.00
Gifts to individuals from Hendaye		42.67
Gift to Twinning Committee in Hendaye		62.50
Costs at refreshments/crepe stalls²		
French Connection		11.20
Book Fairs (Children's + Main combined)		62.85
	TOTAL	292.08
NET INCOME (EXPENDITURE)		51.11
ASSET BALANCE BROUGHT FORWARD		262.72
ASSET BALANCE CARRIED FORWARD		313.83
ASSETS REPRESENTED BY		
BALANCE AT BANK		313.83
CASH		0.00
LIABILITIES		0.00
		313.83

NOTES

1. **Membership income:** Membership stands at 11.
2. **Profits:**

French Connection	132.00
Book Fairs	115.03
TOTAL	247.03

AUDITOR'S REPORT

The foregoing account has been prepared from the books, records and explanations supplied by the Treasurer of the Association. All transactions have been correctly accounted for and are properly represented in these accounts.

A CAMERON BA CA
MAY 2015